

ACCIDENT REPORT FORM



Please help us serve you better. Getting detailed information at the scene of the accident and calling your employer will help us expedite the processing of the claim.

WHAT TO DO IN CASE OF AN ACCIDENT

- ✓ Remain calm. Do whatever it take to protect your passengers and your property.
- ✓ If someone is hurt, obtain first aid by calling 911.
- ✓ Get the full names, addresses, drivers license numbers, name of insurance company, phone # of each driver, passenger and witnesses as well as license plate numbers of involved vehicles.
- ✓ Do not admit liability. Make any comments or statement regarding the accident only to the police **ALONG WITH YOUR INSURANCE INFORMATION – DO NOT GIVE IT TO THE OTHER PERSON.**
- ✓ Once this form has been completed fax it to **Choice Insurance @ (425) 739-9955.**

NAMED INSURED:	
DATE & TIME of ACCIDENT: AM or PM	AUTHORITY CONTACTED:
LOCATION of ACCIDENT: STREET NAMES: CITY & STATE:	

INSURED VEHICLE / PROPERTY DAMAGE:

INSURED'S VEHICLE INFO:			
YEAR:	MAKE:	MODEL:	VIN #:
INSURED'S DRIVER INFO:			
NAME:	DATE OF BIRTH:	LICENSE #:	
DESCRIPTION OF DAMAGE TO INSURED'S VEHICLE:			

OTHER PARTIES VEHICLE / PROPERTY DAMAGE: ***

OTHER PROPERTY DAMAGE: - VEHICLE YES <input type="checkbox"/> NO <input type="checkbox"/>	OTHER INSURANCE COMPANY:
DESCRIBE PROPERTY:	NAME:
YEAR: MAKE: MODEL:	ADDRESS:
OTHER PARTIES INFORMATION:	PHONE:
NAME:	OTHER PARTIES PHONE NUMBERS:
ADDRESS:	HOME:
	BUSINESS:
DESCRIBE DAMAGE TO OTHER VEHICLE OR PROPERTY:	
NAMES AND PHONE NUMBERS OF OTHER PARTIES INVOLVED:	

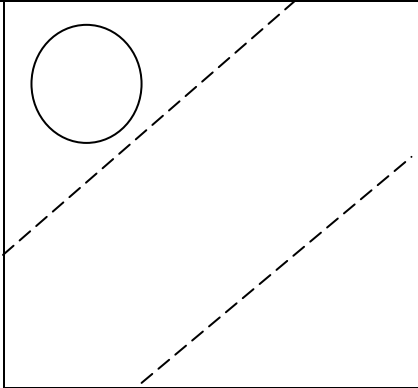
*** REPEAT ABOVE INFORMATION AS NECESSARY

WITNESSES OR PASSENGERS:

NAME & ADDRESS	PHONE	INSURED VEHICLE	OTHER VEHICLE	INJURED? (YES OR NO)

ACCIDENT REPORT FORM

Show **North** by Arrow in Circle

<p>INDICATE ON THIS DIAGRAM WHAT HAPPENED</p> <p>1. TRACE THE OUTLINE THAT REFLECTS YOUR COLLISION SCENE, WRITING IN STREET OR HIGHWAY NAMES.</p> <p>2. NUMBER EACH UNIT AND SHOW DIRECTION OF TRAVEL BY ARROW.</p> <p>→ 1 2 ←</p>		
		<p>Street or Highway</p>
<p>DESCRIPTION OF ACCIDENT</p>		

Driver Signature

Owner Signature